Removal of Advising Holds:
- For your own advisee:
  - Sign into WISER and go to "Advisor Center"—"My Advisees" (tab at top)
  - Click on the "Student Center" link for the appropriate student (right-hand column)
  - On the advisee's "Student Center" page, click on "general info" (tab at top)
  - In the "Edit Service Indicators" section of the page, click on the blue "ADV" link. (If it is not there, the student has no advising hold.)

Ana Ketler

Faculty Center	Advisor Center	Search
my advisees	student center	general info	transfer credit	academics

Advisee General Info

_____

*Change Advisee **_____**   ▼   change

Service Indicators	Initiated Checklists
Student Groups	Personal Data
National ID	Names
Addresses	Phones
Email Addresses	

COLLAPSE ALL

EXPAND ALL

▽ **Service Indicators**   edit service indicators

★ Positive	⊘ Negative

Service Indicators				Customize	View All	First ◄ 1 of 1 ► Last
Type	Details	Start Term	End Term	Start Date	End Date	Department
⊘	Advising	2011 Spring		10/06/2010		Registrar's Office

⤒ Go to top

  - On the following screen, click on the yellow "Release" box.
  - Click "OK" to the question "Are you sure you want to remove this service indicator?"

Removal of Advising Holds:

- For a student who is not your advisee:
  - Sign into WISER and go to "Advisor Center"—"My Advisees" (tab at top)
  - Click on "VIEW DATA FOR OTHER STUDENTS" and enter the student's ID on the following page.

My Advisees

	Notify	ID	Name	Career - Program - Advising Plan	Next Appointment	Student Center
1	☐			UGRD - MGT-U - Management (BS)	2010-11-03 for 2011 Spring	Student Center
2	☐			UGRD - LA-U - Undecided - Liberal Arts	2010-11-03 for 2011 Spring	Student Center
3	☐			UGRD - MGT-U - Management (BS)	2010-11-03 for 2011 Spring	Student Center
4	☐			UGRD - MGT-U - Management (BS)	2010-11-03 for 2011 Spring	Student Center
5	☐			UGRD - LA-U - Undecided - Liberal Arts	2010-11-08 for 2011 Spring	Student Center
6	☐			UGRD - LA-U - Undecided - Liberal Arts	2010-11-08 for 2011 Spring	Student Center
7	☐			UGRD - LA-U - Undecided - Liberal Arts	2010-11-10 for 2011 Spring	Student Center
8	☐			UGRD - LA-U - Undecided - Liberal Arts	2010-11-08 for 2011 Spring	Student Center
9	☐			UGRD - MGT-U - Management (BS)	2010-11-08 for 2011 Spring	Student Center
10	☐			UGRD - MGT-U - Management (BS)	2010-11-05 for 2011 Spring	Student Center

Find | View All | First 1-10 of 65 Last

Advisee List | Other Links

notify selected advisees | notify all advisees

VIEW DATA FOR OTHER STUDENTS

- Click on the "general info" tab at the top
- In the "Service Indicators" section of the page, click on the blue "Advising" link (If it is not there, the student has no advising hold.)
- On the following screen, click on the yellow "Release" box
- Click "OK" in response to the question "Are you sure you want to remove this service indicator?"