

# CSM Senate Meeting Minutes

Meeting date: February 13<sup>th</sup>, 2023

Time: 2:30 pm

Location: Held via Zoom

Members in attendance:

- Chandra Yelleswarapu, Physics, Chair
- Steven Jackson, Mathematics, Associate Chair
- Daniel Dowling, Chemistry, Acting Secretary
- Jonathan Rochford, Chemistry
- Joel Fish, Mathematics
- Kellee R Siegfried-Harris, Biology
- Kenneth Fletcher, Computer Science
- Maxim Olchanyi, Physics
- Michael Rahaim, Engineering
- Moriah Roache, Physics
- Mridula Satyamurti, Chemistry
- Tiago Cogumbriero, Computer Science
- Yusuf Mustopa, Mathematics
- Velina Batchvov, Student Success Program Coordinator
- Eric Steele, Physics, Graduate Student Representative
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Member(s) absent:

- Karla Schallies, Biology, Secretary
- Oleg Lazarev, Mathematics
- Aidan Remington, Mathematics, Undergraduate Student Representative

Others in attendance:

- Robin Cote, Dean, CSM
- Alexia Pollack, Associate Dean, CSM Dean's Office Representative
- Ricardo Castano-Bernard, Associate Dean, CSM Dean's Office Representative

The meeting was called to order at 2:30 pm.

1. A motion to approve the December meeting minutes was seconded and approved unanimously.
2. Dean Cote provided an update to the senate detailing the results from the three-year tenure track hiring plan requested by the Provost's Office and requested any input by February 24<sup>th</sup>. The current document is a listing of requested positions by the departments

without prioritization. Discussions addressed expectations for priorities assigned by the Provost's Office, with the total number of faculty lines either staying flat or remaining slightly increased; therefore, any growth in positions would require the removal of positions elsewhere. The Dean stressed the need to make sure we have the space and financial resources for start-ups for the positions that will move forward in the future. The Dean discussed the issue of remodeling labs for making space for new hires in the future, making it clear that new space would need to come from current space availabilities or from others and that trying to look for more optimal ways to use the current space would be necessary. A question was asked if indirect overhead from CSM was going to be linked to renovating or remodeling spaces, which is being considered in the new budget model. Lastly, Dean Cote stressing the importance of participation in future discussions/meetings and listening sessions/working groups regarding strategic planning.

### 3. Announcements

- Since our last meetings, approvals have come for BIOL617 and BIOL682, and CHEM354 has been added as a preferred course program change.

### 4. New business:

- New course proposal for CHEM408: Data Analysis in Chemistry; co-listed as both an undergraduate and as graduate (CHEM608) course. Discussion of the course raised a topic for future discussion and exploration: to look at current data science courses offered throughout the college to reduce redundancy, possibly offering an INTR\_D course that introduces general aspects/shared aspects of data science, allowing the more advanced courses to focus on their scientific applications. A motion to approve was seconded and approved unanimously for the undergraduate course, and a following motion to approve was seconded and approved unanimously for the graduate course.
- New course proposal for BIOL 649: responsible conduct of research; offered as an actual course rather than a Current LIT. In discussions, it was mentioned the course could become a required course in the biology graduate program. It is offered yearly as a requirement of funding agencies such as the NIH. A motion to approve was seconded and approved unanimously.

- Major Program Change for Electrical Engineering: Three courses are to be included for the majors in their degree audit as possible electives: ENGIN342, ENGIN441, and ENGIN448. A motion to approve was seconded and approved unanimously.
  - End of new business
5. Representatives of the Dean’s Office had nothing additional to add to the Dean’s remarks.
6. Other Business:
- The three-year tenure track line request document was reiterated as the Dean discussed.
  - Election committee:
    - An update regarding upcoming election needs for the senate highlighted the following upcoming elections with the need to have replacements seated by the May meeting:
      - At large seats: 1 TT, 2 PSU, and 1 NTT
    - Tiago Cogumbriero was nominated for the election committee. His nomination was seconded and unanimously approved for this committee.
    - Election materials are to be sent out in mid-March.

Odd years		Even years			
2021-2023		2022-2024			
Chandra Yelleswarapu	Physics	Steven Jackson	Math	Biology	<b>3</b>
Daniel Dowling	Chemistry	Katherine Gibson	Biology	CS	<b>2</b>
Kelle Siegfried	Biology	Michael Rahaim	Engineering	Mathematics	<b>2</b>
Oleg Lazarev	Math	Kenneth Flechter	Computer Science	Physics	<b>1</b>
Tiago Cogumberio	Computer Science			Engineering	<b>1</b>
Karla Schallies	Biology			Chemistry	<b>1</b>
				TT at-large	<b>3</b>
Jonathan Rochford	TT at-large	Maxim Olchayni	TT at-large	NTT at-large	<b>2</b>
Moriah Roach	PSU at-large	Joel Fish	TT at-large	Staff at-large	<b>2</b>
Glover Martin*	NTT at-large	Maureen Title^	PSU at-large		
		Mridula Satyamurthi	NTT at-large		
*Mustopha					
	+	^Velina			

Figure 1. Current CSM Senate Roster and years for ending of member terms.

- By-laws:
    - Steven Jackson will be reviewing the CSM ByLaws before forwarding the updated document to department chairs to request input from chairs on modifications.
  
  - Faculty Council update:
    - There is a faculty council question regarding a shift of meeting time to 2-4pm; Joel Fish shared this issue with the senate and mentioned that the change would conflict with the spill-over meetings and the schedule CSM Senate monthly meetings, and this would likely be an issue for other senate meetings on campus as well.
7. A motion to adjourn was seconded and unanimously approved. The March meeting will be held on the 3<sup>rd</sup> Monday of the month.

Meeting adjourned at 4:00 pm.